

St Dennis Parish Council  
Minutes of the Ordinary Council Meeting held at ClayTAWC on Tuesday  
2<sup>nd</sup> April 2024 at 7.00 pm.

The Chair welcomed all present to the April meeting of the Parish Council.

**Present:** Cllr Clarke (Chair), Cllr Edmunds, Cllr Kelsey, Cllr Harwood, Cllr Hawkins, Cllr J Griffin, Cllr A Griffin, Cllr James, Cllr Mackenzie.

**In Attendance:** Clerk Lynn Clarke, Senior Administrator Tracey Hutton, Cornwall Cllr Dick Cole (CC Cole).

**1/24 Apologies.**

Cllr Burnett, apologies accepted. All present in favour.

**2/24 Declarations of Interest.**

Cllr Clarke declared an interest in an application within Item 21 on the agenda and was advised to leave the room.

The Chair reminded those present that if any other matter arises during the meeting, advice should be sought from the Clerk and the Chair before continuing.

**3/24 Public Participation (to include Cornwall Councillors Report).**

**a) Public Participation:**

None.

**b) Cornwall Cllr: (CC Cole)**

CC Cole's report was circulated prior to the meeting a copy of this can be found [here](#).

CC Cole's report was noted. No matters raised.

**4/24 To adopt the minutes of the Ordinary Meeting of the Parish Council held on the [5<sup>th</sup> March 2024](#).**

**Resolved** - To adopt the minutes as presented. All present in favour.

**5/24 To note the Minutes of the following meetings and Full Council to adopt the recommendations therein.**

*[Consolidated Committee Meeting](#) – Purchase of a leaf blower agreed, Standing orders and Financial Regulation amendments approved, New risk assessment agreed in principle, cost of photographs for the website approved. Two wildflower areas in the Cemetery approved, no objection response agreed for PA24/01603.*

*[Playing Field Trust Meeting](#) – Further investigation to be undertaken on the encroachment prior to a decision being made via email. Approval given for proposed work to improve the play area entrances.*

It was **Resolved** to accept the recommendations. All present in favour.

**6/24 Matters Arising – Information only.**

- Dog waste bag dispensers & posters are being made by the school.
- Letter of support for CC Cole sent to Cornwall Council.
- Expression of interest for an electric car charging point submitted.
- New grit bin ordered and installed.
- Highway concerns submitted to Cormac.

**7/24 To agree the delegated decisions made in the past month.**

It was **Resolved** to approve the delegated decisions a copy of these can be found here. All present in favour.

**8/24 Clerks Report:**

[Clerks Report](#) – Noted. It was agreed to put the removal of the goal posts by playing field users onto the next Playing Field agenda for discussion.

**9/24 To discuss developments on the 2024 Christmas Tree project and to agree the process for the project moving forwards.**

Cllr A Griffin gave a verbal update informing that a report has been submitted to the Clerk this evening. Report to be circulated to Cllrs. It was **Resolved** to agree the cost of the lights via email and to approve the use of the Parish Council card for the purchase.

**10/24 To discuss the provision of village gateway signage and hamlet identification signage for Enniscaven & Gothers.**

This was discussed, it was agreed to defer this item until the next meeting.

**11/24 To discuss the provision of planters for the above signage.**

Deferred.

**12/24 To consider the quotations for patching works in Trelavour Square.**

It was **Resolved** to approve the quotation from Paul Crocker at a cost of £3000.00 which includes the line painting. All present in favour.

**13/24 To approve the date for the Annual Parish Meeting.**

It was **agreed** to hold the meeting on the 18<sup>th</sup> April at 6.30 pm. All present in favour.

**14/24 To consider the invitation for Council representation on Cornish Lithium's Community Liaison Group.**

It was **Resolved** for Cllr Kelsey to represent the Parish Council. All present in favour.

**15/24 To approve the cost of training for Cllrs and staff.**

No training booked in March.

**16/24 To approve the cost of Id holders.**

It was **Resolved** to approve the cost of £21.45 for ID cards and holders. All present in favour.

### **17/24 Update on the Emergency Plan**

The working party have met to discuss the next stages of the emergency plan. Meeting notes to be submitted to the office for circulation.

### **18/24 Update on the Neighbourhood Plan.**

Meeting held on the 20<sup>th</sup> March, a further meeting has been arranged to look at employment and traffic related issues within the village all Cllrs invited.

### **19/24 Reports from Outside Bodies**

Cllr Kelsey attended climate change training a copy of her report can be found [here](#).

Cllr Clarke attended a Community Trust Meeting minutes to be forwarded to the office for circulation.

### **20/24 Consultations/Surveys received up to the time of meeting.**

- a) General Consultations  
None.
- b) Planning Applications received up to the time of the meeting.  
None

### **21/24 Highways and Footpaths Matters**

- a) Footpaths.

None

- b) Highways.

Flooding in Trellice Terrace and the B3279 near the power station were discussed at length. The Clerk to draft a letter to Cornwall Council requesting the Environment Agency considers extending current investigations on flood improvement works to cover this area.

A blocked drain outside the Working Man's Club has been reported to Cornwall Council.

Complaints about parking on Trelavour Road have been received by the office.

Numerous potholes in Trelavour Road, Carne Hill and Fore Street were discussed. It was noted that the office and CC Cole have been reporting these regularly to Cornwall Council and the road condition in this area has deteriorated drastically in the past few months.

The Finger post sign at the Menna junction is in need of the vegetation being trimmed back.

Cllr Clarke left the room.

### **22/24 Grant Requests**

The clerk informed that an application for the Over 70's Christmas Dinner has been received from Cllr Clarke.

It was noted that other funding has been sourced towards the cost of this event.

It was **Resolved** to approve a grant of £300 towards the Over 70's Christmas Dinner. All present in favour.

Cllr Clarke was invited to re-join the meeting.

**23/24 Correspondence Received - To consider correspondence received at the time of the meeting to be tabled.**

*Feb Neighbourhood planning newsletter - Noted.*

*March Newsletter from Community Land Trust - Noted.*

*Update on the 20 mph China Clay Meetings - Noted.*

*March edition of the Town & Parish Council newsletter - Noted.*

*Councillor Advocate OPCC – Commissioner’s Weekly Column – Noted.*

*Cornwall Council – Climate Change Training – Attended by Cllr Kelsey.*

**24/24 Financial**

a) To approve this month’s payment to creditors and income as tabled.

It was **Resolved** –To accept the payment schedule. All present in favour.

**Community Account**

CHQ No:	Name	Invoice Number	Cost	Reason
DD	Sage	UK-04398097	£ 15.60	Payroll software
DD	EDF Energy	15/2/24 - 18/3/24	£ 25.95	Public Toilets
DD	Barclays Bank	13/2/24 - 12/3/24	£ 18.70	Bank Charges St D PC
DD	Giff Gaff	1710548805780	£ 10.00	Monthly Package
DD	Nest Pension		£ 77.58	Pension Contributions
DD	Coast to Coast	26866	£ 8.90	Office phones
DD	Southwest Water	30/12/23 - 18/3/24	£ 58.56	Public Toilets Water Charges
DD	Southwest Water	13/12/23 - 13/3/24	£ 24.92	Cemetery Water Charges
BACS	Cornwall Council Rates	802439629	£ -	100% Relief - Public Toilets
BACS	Cornwall Council Rates	800806395	£ -	100% Relief - Cemetery
BACS	Cornwall Council Rates	802538969	£ 711.08	St Dennis Parish Council
BACS	ClayTAWC	2560	£ 1,751.20	Rent, room hire & photocopying
BACS	St Dennis Primary Academy		500.00	Grant Issued
BACS	Central Cleaning	2343	£ 403.00	Toilet Cleaning for February
BACS	HMRC		£ 1,066.09	Tax & NI
BACS	Staff costs		£ 4,276.80	Staff Costs
BACS	Cartridge Save	INVZCKQZZ	£ 42.96	Toner
BACS	Wisdom Signs	8947	£ 542.40	Playing Field Guidance Signs x 2
BACS	CALC	2324-679	£ 48.00	Code of Conduct Training
BACS	CALC	2324-709	£ 108.00	Crisis Communications for Local Councils
BACS	CALC	2425_141	£ 1,002.94	Annual Membership Subscription 2024/24
BACS	Cornwall Council		£ 74.00	Learning Hub Licenses
BACS	Corserv Solutions Ltd	CINV-059998	£ 315.25	Grose Meadows - Bin and Grit Supply
Card	Amazon	INV-GB-129156071	£ 79.98	Paint
Card	Amazon	INV-GB-120159131	£ 18.59	Stationery
Card	Baker Ross	GB1005674532	£ 64.95	Bird & Bug Boxes
Card	Screwfix	A16949804182	£ 41.98	Protective Clothing
<b>Total</b>			<b>£ 11,287.43</b>	

**Playing Field**

CHQ No:	Name	Invoice Number	Cost	Reason
DP	Barclays Bank	13/2/24 - 12/3/24	£ 8.50	Bank Charges
<b>Total</b>			£ 8.50	

**Education Bursary Fund**

CHQ No:	Name	Invoice Number	Cost	Reason
DP	Barclays Bank	13/2/24 - 12/3/24	8.50	Bank Charges
BACS	Application 22		249.00	Grant Issued
BACS	Application 25		373.98	Grant Issued
BACS	Application 26		300.00	Grant Issued
BACS	Application 21		284.00	Grant Issued
BACS	Application 27		307.98	Grant Issued
BACS	Application 23		296.91	Grant Issued
BACS	Application 24		215.00	Grant Issued
<b>Total</b>			1,215.48	

**Grand Total for March 12,511.41**

- b) To approve the [bank balances as of 29<sup>th</sup> February 2024.](#)  
It was **Resolved** to approve the bank balances as presented. All present in favour.

**25/24 Items for the next agenda**

Replica Clay Truck planters.  
Welcome Signage & Planters  
One way system for the village

Standing order 3e

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are requested to withdraw.

**26/24 Confidential items –**

None

Meeting closed 8.40 pm.

Signed: .....